



JUBILEE

Festival of Black History & Culture

JUBILEE: Festival of Black History and Culture Kids Zone Vendor Agreement

Services: The Kids Zone Vendor (hereinafter “Vendor”) agrees to provide the following services for Historic Columbia (event host, hereinafter “HC”) at the Event:

- Provide family-friendly, hands-on demonstrations within the Kids Zone on Saturday, September 20, 2025, from 11:00 a.m. to 6:00 p.m.
- Be prepared to answer questions and provide information throughout the day of the event.

For the purpose of the Kids Zone Vendor Agreement, the Vendor is an independent contractor. As such, nothing contained in this agreement shall constitute the Vendor as an agent for or an employee of HC for any purpose other than herein specifically provided, and the Vendor shall be responsible for the payment of all withholding and/or income tax obligations. Vendors shall have no right whatsoever to incur any liabilities or obligation for or on behalf of the HC. Failure to follow may result in removal of Vendor privileges and ejection from event.

Jubilee Rules and Regulations for Vendors

1. **Jubilee is a community event.** Information and items of an indecent or graphic sexual nature are illegal and cannot be distributed. Vendors shall not display, sell, or possess illegal or contraband items. No concealable weapons are allowed within the festival.
2. Acceptance of applications will be considered based on receipt of the completed application and notice of approval by HC staff, after which the Vendor will receive written acceptance. Applications received before the deadline are not guaranteed availability of space.
3. Payment information: Failure to comply with Jubilee rules and regulations can result in nonpayment. Failure to show for your assigned time may also result in nonpayment.



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4. Everything in the Kids Zone is provided for free. There will be no selling within the Kids Zone unless prior permission has been provided in writing from Jubilee Representative Carmen Sangster.
5. HC reserves the right to place or relocate Vendors according to a master plan without notice to the Vendor, as deemed necessary by HC staff. HC will not consider specific vendor placement requests.
6. **More details about check-in time and location will be provided to Vendors via email at least twenty-four (24) hours before the event. Vendors will not be allowed to set up or drive into the festival before their designated arrival time.** Set up must be complete by 10:45 a.m. Vehicles are only allowed in the Vendor area to unload materials, and they must be removed immediately from Vendor area once unloading is complete. A Jubilee Representative may assist with unloading to speed up this process if other Vendors are waiting. All Vendors and participants must have vehicles removed from the street by 10:30 a.m. The event begins promptly at 11:00 a.m.
7. Cleanup will take place from 6:00 – 7:00 p.m. Please do not begin packing up until the end of the event so that all our guests will have time to visit your booth. You must clean up and remove all items that you brought with you. Trash cans will be on site for cleanup purposes. Barricades are removed, and the streets open to traffic at 7:00 p.m. **Please follow all public safety officer directives.**
8. Vendors shall not share or give booth space to another Vendor without prior consent from Jubilee Representative Carmen Sangster.
9. Vendor spaces are not guaranteed to have walking space around the entire perimeter of the table.
10. **Vendors must meet [Fire Marshal Codes](#).**
11. **Vendors are responsible for all sales tax, licenses, and insurance required by law.**
12. Food Demonstrations must meet DHEC Codes.
13. Vendors are responsible for any damage caused to other Vendors, HC property, or the event space.
14. HC accepts no responsibility for items lost due to theft or breakage.



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15. **HC will provide power to any Vendor, only if requirement is noted on the Kids Zone Vendor application.** All electrical wiring shall meet the National Electrical Codes. Electrical wiring must be properly secured and taped down.
16. In the case of inclement weather, city officials will decide whether to continue or stop anything using power in the event. HC has no control over this decision.
17. Unnecessary driving in the event is not permitted. No parking of vehicles inside the event is allowed except for loading and unloading outside of festival hours, unless a vehicle is a part of your setup and noted in the application as such. (See 6–7.) Vehicles are not allowed in the event area during the event or after the event until the public is safely removed and public safety officers open the road to Vendor vehicles. **Do not move traffic barricades at any time for any reason.**
18. Do not block walkways or handicap access ramps to any businesses or sidewalks at any time.
19. Vendor applicant understands that HC has no control over weather, acts of God, acts of terrorism, governmental interventions, or any other cause that may prevent and/or interrupt Jubilee. All participants shall hold HC and its board members harmless of any losses that could arise because of such events. HC will not be liable for payment of compensation to the Vendor and Vendor agrees to hold HC harmless for all claims whatsoever arising from this provision.
20. Indemnification: The Vendor shall defend, indemnify, and hold harmless Historic Columbia, its employees and volunteers from and against all claims, damages, losses and expenses including attorney’s fees arising out of or resulting from the display and operations of the Vendor. The Vendor shall furthermore hold harmless the Host from all claims, damages, losses and expenses arising out of or resulting from display or operations at Jubilee: Festival of Black History and Culture provided such claim, damage, loss or expense is (1) attributable to bodily injury, sickness, disease, or death, or to injury or destruction to tangible property, including the loss resulting therefrom, and, (2) is caused or is claimed to have been caused, in whole or in part, by any product sold by the Vendor, its agents, employees or subcontractors regardless of whether or not such damage, loss or expense is caused or is claimed to have been caused in part by a party indemnified hereunder.



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21. Amendment: No modification, amendment, addition, or termination of this Agreement nor waiver of any of its provisions shall be valid or enforceable unless in writing and signed by all Parties hereto.