



Required Materials Checklist



Preservation, Rehabilitation or Restoration Submissions

(Commercial, Institutional, Rental or Municipal)

- Completed submission form indicating category for which you are applying
- Narrative of work performed detailing how the project meets award category characteristics
- Plan view of project
- Elevation views of project
- Photographs (300 dpi or above JPEGs) of project illustrating specific work highlighted in narrative
(Before and after pictures, taken from same perspectives, is recommended)
- Photograph map indicating perspectives from which images were taken



Residential/Single Family Submissions

- Completed submission form indicating category for which you are applying
- Narrative of work performed detailing how the project meets award category characteristics
- Photographs (300 dpi or above JPEGs) of project illustrating specific work highlighted in narrative
(Before and after pictures, taken from same perspectives, is recommended)
- Photograph map indicating perspectives from which images were taken
- Optional - plan view of project
- Optional - elevation views of project



Preservation Leadership Submissions

- Completed submission form indicating category for which you are applying
- Narrative of work performed detailing how the nominee* meets award category characteristics
(*nominee may be an individual, a group, or a governmental entity)
- Photographs (300 dpi or above JPEGs) illustrating nominee and examples of nominee's work highlighted in narrative
- Optional - Digital files of any collateral illustrating points made in narrative (newspaper articles, etc.)